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Customer ID	
Invoice No	
Order No	



# The Effective In-House Lawyer

- Please complete in BLOCK CAPITALS if using manuscript

## Firm's details

Employer's name: \_\_\_\_\_

Employer's address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone no: \_\_\_\_\_

## Billing Address (if different to employer's address for invoicing)

Invoice contact name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ E-mail: \_\_\_\_\_

PO Number (if applicable): \_\_\_\_\_

## Delegate details

1. Full name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile no: \_\_\_\_\_

2. Full name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile no: \_\_\_\_\_

## Booking details

Cost of each course, per delegate

Early Bird Rate, Valid until 1 Feb 22 £299 + VAT = £358.80

Standard Rate £399+VAT = £478.80

Please book the above delegates onto the following modules courses:

Course Title

Date(s)

Essential Skills for the In-House Lawyer - Online

1000-1300 Tue 8 Mar 22  
& 1000-1300 Thu 10 Mar 22

Please Email completed form to [PDPublic@law.ac.uk](mailto:PDPublic@law.ac.uk), who will confirm your booking with standard booking conditions.